

MOO MADE DESIGN CONTRACT

1. Designer: Danielle George, Owner of Moo Made Design (*hereinafter referred to as "Designer"*)

2. Client: (*hereinafter referred to as "Client"*)

3. Payment Terms

The Design fee is non-refundable and covers all services paid for by Client. No work will be released until total payment has been received by the Client.

4. Payments

All payments are made through bank transfer via the designers bank details on your invoice for UK based clients. For international clients payment will be sent by the client through PayPal, It must be sent in GBP (Great British Pounds).

5. Terms & Conditions

This document outlines the agreement between both the Designer and client, in no cases will any design work start unless this document is signed and dated by the client via the Moo Made design website. This Agreement will begin on the date of acceptance and will continue until all services have been completed.

6. Ownership and Copyright

All final designs, concepts, and materials created by Designer for Client will be the sole property of Client upon payment in full. Designer will retain the right to use the designs and materials for the purpose of portfolio development and self-promotion. Under no circumstances are any of the design files to be used prior to final payment. All Designs must be used for intended use only, meaning the design created is not to be used for other intentions other than what it is designed for.

7. Termination

Either party may terminate this Agreement within 48 Hours before your commencement date, this does not include weekends.

8. Revisions

All Designs include two rounds of revisions, any revisions requested by the client after the two initial rounds will be charged based on what it requires. Starting from £10 GBP. All revisions must be fair and in line with the brief supplied by the client. Any additional work or brief changes will be charged as part of the project, this would include another variation, an extra page, style change etc.

9. Brief & Copy

A full and detailed brief & mood board is required before any work can start, I will supply you with a document of what I will need to begin. All copy writing for any branding material must be supplied in a format that can be copy and pasted. All clients are asked to spell and grammar check, the clients hold ultimate responsibility for proofreading and signing off final design documents. After final designs are signed off any changes to any design will incur a fee. All briefs must be received within 24 hours of their commencement date and are to be sent via email only.

10. Variations

All logo designs will include two variations to choose from, the Designer will only make revisions on one of the variations (most preferred by client). For all other designs you will receive one variation to work on & supply revisions to, if needed.

11. Clients Responsibilities

Client must work with Designer to achieve the desired service, the Designer asks that you reply to proofs, revisions & any correspondence within a timely manner in order to stick to the project timeline. If the Designer doesn't hear from the Client for at least three working days they will be a charge to pick up the project and to cover the designers time. If the designer doesn't hear from the client for at least two weeks then the all work by the Designer will be ceased and the project will be cancelled, the client will not be entitled to any refund or project files and no further work will be completed. If for any reason you have an emergency, become ill or need a break from the design work, please notify me as soon as possible so I can accommodate.

12. Website Design:

Client will be required to supply all relevant information for the website design at least 48 hours before the Designer is due to start, Any amendments shall be emailed over within 2 working days of receiving the draft, if there is no response from the client after those 2 days, there may be a charge to cover Designers time. The designer will have access to the website for the entirety of the project. Once the final website is handed over, the designer will remove all access from their desktop. Amendments are to be fair and any additional work that was not included within the package is at an extra cost to the Client, this will be discussed before going ahead.